



Québec Parental Insurance Plan

Required documents

for use with your income tax returns

Relevé 6 slip

T4E slip

The **Relevé 6** and **T4E slips** indicate the benefits you received under the Québec Parental Insurance Plan (QPIP) in the last year. They can be accessed through your online file.

Why are these slips issued?

Since QPIP benefits are taxable, the amount you received must appear on your income tax returns. The Québec government's Relevé 6 slip and the federal government's T4E slip indicate the amounts paid to you between January 1 and December 31 of last year.



What to do with the slips

You will need these documents to complete your income tax returns. Indicate the amounts shown on the Relevé 6 slip on your Québec income tax return and the amounts shown on the T4E slip on your federal income tax return. To know where on the tax returns to enter these amounts, see the explanations on the back of the slips.

- If you file your returns electronically, **keep** the Relevé 6 and T4E slips in your files.
- If you mail your returns, you must **attach** the T4E slip to your federal income tax return, as required by the Canada Revenue Agency.

What to do if you have already filed your income tax returns and didn't take these slips into account

You must amend your income tax returns. To amend your Québec income tax return, complete the form *Request for an Adjustment to an Income Tax Return* (TP-1.R-V), available on the Revenu Québec website at www.revenuquebec.ca or by calling **1-800-267-6299** (toll free). After completing it, send the form and the Relevé 6 slip to Revenu Québec.

To amend your federal income tax return, complete the form, *Adjustment Request* (TI-ADJ), available on the Canada Revenue Agency website at www.cra-arc.gc.ca or by calling **1-800-959-7383** (toll free). After completing it, send the form and the T4E slip to the Canada Revenue Agency.



What to do if you believe that your income tax slips contain incorrect information

Contact the Québec Parental Insurance Plan's Centre de service à la clientèle. If required, they will make new documents available in your online file or send you amended documents to file your income tax returns.

What to do if you lose one of the slips

You can consult and print the Relevé 6 slip and T4E slip through your online file. You can also contact the QPIP's Centre de service à la clientèle and ask that new slips be sent to you.

For further information

For information on your Québec income tax return

Contact **Revenu Québec** at the following numbers:

- Québec area: **418-659-6299**
- Montréal area: **514-864-6299**
- Elsewhere in Canada or the United States:
1-800-267-6299 (toll free)

For information on your federal income tax return

Contact the **Canada Revenue Agency** at the following number:

- Canada and USA : **1-800-959-7383 (toll free)**

For information on the amounts shown on the Relevé 6 or T4E slips

Contact the **Québec Parental Insurance Plan's Centre de service à la clientèle** at one of the following numbers:

- North America: **1-888-610-7727 (toll free)**
- Overseas: **1-418-643-7246 (charges apply)**

www.rqap.gouv.qc.ca

Note

This general information document may not be used for legal interpretation purposes.